COLNBROOK WITH POYLE PARISH COUNCIL
Parish Council Finance & Policy Committee Meeting Minutes

Minutes of the meeting of the Parish Council Finance & Policy Committee held virtually via ZOOM on Thursday 15th September 2020 at 7.30pm

Members Present:	Councillors (Cllr) Escott (In the Chair), John, Richardson and Small
Officer Present:	J.Freeland
Members of the Public:	0

REF:		ACTION POINTS
FP/20/11	**Welcome** The Chair welcomed all in attendance and reminded members that the meeting would be recorded for the purposes of minuting the meeting. The Chair welcomed Cllr Richardson as the newest member of the finance committee. Cllr Small thanked to Cllr Escott for her work during the past year as Chair of Finance.	
FP/20/12	**Election of Chair of Finance & Policy for 2020/2021** It was proposed by Cllr Small, seconded by Cllr Richardson and *RESOLVED* that Cllr Escott be elected Chair of Finance and Policy for 2020/2021.	
FP/20/13	**Election of Vice-Chair of Finance & Policy for 2020/2021** It was proposed by Cllr Escott, seconded by Cllr Small and *RESOLVED* that Cllr Richardson be elected Vice-Chair of Finance and Policy for 2020/2021.	
FP/20/14	**Apologies for Absence** Apologies received from Cllr Kahlon. It was noted that messages had been left for Cllr Smith regarding the change of time of the meeting.	
FP/20/15	**Declaration of Interest** None.	
FP/20/16	**Minutes of the meeting held on 16th July 2020:** a) **Resolved** – That the minutes of the meeting held on 16th July 2020 were approved as a true record and would be signed by the Chair. b) **Matters Arising** – Cllr Escott requested a copy of the LOI in relation to the Colnbrook Museum.	J.Freeland
FP/20/17	**Payment List:** Payment list from 28th August – 14th September 2020 consisting of 2 payments was reviewed and approved.	

FP/20/18	**Request for Financial Support from Pippins School** The Chair had been passed a letter from Pippins School asking for support towards the cost of outside taps and water troughs for the children. The Chair informed members that a grant/donation cannot be given to a school/organisation that is funded by another Council, i.e. Slough Borough Council. She is currently exploring other options and organisations that may be able to help the school with their request. She would share this with Cllr John to also explore.	Cllr Escott
FP/20/19	**Clerk Recruitment** The Chair updated members in that a productive meeting had been held and a few amendments to the documents were needed, following these amendments the advert would go out. This would be advertised online and in a hard copy format. It was hoped that a Clerk would be in place by November 2020.	Cllr Escott
FP/20/20	**To review costs arising from the Services Committee Meeting** The Services Committee meeting has been postponed until the 22.09.20, therefore nothing to review.	
FP/20/21	**Review Timing of Finance & Policy Meeting** It had been previously agreed at the Council meeting in March that the Services and Finance & Policy Committee meetings be held on the same night but she was unsure as to how this was going to work as the Finance Committee would not be able to review any costs arising from the Services meeting which would have taken place immediately prior to the Finance & Policy meeting.	
FP/20/22	**Questions & Correspondence to the Chair:** None received. **AOB:** Cllr Small commented that in relation to sending flowers to colleagues who have lost loved ones, she felt that this should be personal donation and not come from Parish Council funds. The Chair felt that sending flowers from the Parish Council to the family of ex-councillors was acceptable but not for current sitting Councillors. This was a discussion to be had. Cllr John asked if the letter to residents regarding the Colnbrook Grant for Covid-19 would still be done, the Chair advised this would be done before any funding was released.	Cllr Escott

The meeting closed at 7.58pm.

Signed-- Chair   Date:

Signed-- Clerk   Date:

Signed-- Witness   Date: